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URBAN
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AGENDAS/MINUTES
MEETINGS OF THE BOARD OF DIRECTORS OF
THE HAMILTON PERFORMING ARTS
FOUNDATION INC.

JUNE 16, 1999 ...

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URBAN
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HAMILTON PERFORMING ARTS FOUNDATION INC.

MEETING OF THE BOARD OF DIRECTORS

Wednesday, June 16, 1999
12:00 Noon
Hamilton Convention Centre, Room 314

URBAN MUNICIPAL

JUN 22 1999

GOVERNMENT DOCUMENTS

ORDER OF BUSINESS

DECLARATION OF CONFLICT OF INTEREST

1. Opening Remarks

ACTION ITEMS

- A. Bank Signing Authorities

Attachment A

INFORMATION ITEMS

2. Correspondence
3. Minutes of HPAFI Meeting Held March 27, 1997
 - 3.1 Errors or Omissions
 - 3.2 Motion for Approval
4. New Business
5. Other Business
6. Motion to Adjourn

Attachment 3

OUTSTANDING BUSINESS

Nil

June 10, 1999
Patricia Bennett
Legislative Assistant

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Hamilton
Entertainment
and Convention
Facilities Inc.

A

FOR ACTION

MEMO TO: HAMILTON PERFORMING ARTS FOUNDATION BOARD OF DIRECTORS

FROM: Mr. G. Macaluso
Managing Director/C.E.O.

Mr. B. Calder, P. Eng.
Director of Operations/Events Delivery

Mr. R. DiFilippo, C.A.
Manager of Business Services

DATE: 26 May 1999

SUBJECT: BANK SIGNING AUTHORITIES

RECOMMENDATION

THAT ANY TWO OF THE CHIEF EXECUTIVE OFFICER, SECRETARY OR TREASURER OF THE HAMILTON PERFORMING ARTS FOUNDATION INC. (FOUNDATION) BE AUTHORIZED TO SIGN CHEQUES ON BEHALF OF THE FOUNDATION;

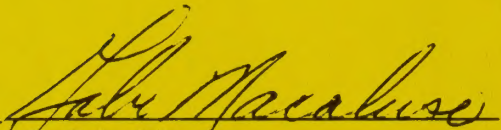
THAT THE MANAGING DIRECTOR/C.E.O. OF HECFI BE APPOINTED AS THE CHIEF EXECUTIVE OFFICER OF THE FOUNDATION;

THAT THE DIRECTOR OF OPERATIONS/EVENTS DELIVERY OF HECFI BE APPOINTED AS THE SECRETARY OF THE FOUNDATION; AND

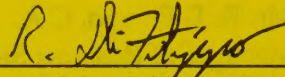
THAT THE MANAGER OF BUSINESS SERVICES OF HECFI BE APPOINTED AS THE TREASURER OF THE FOUNDATION.

BACKGROUND

Currently, Mr. G. Macaluso is the Chief Executive Officer/Secretary of the Foundation while the Treasurer is the Director of Finance and Administration at HECFI. The present banking resolution requires that both the Chief Executive Officer/Secretary and the Treasurer sign any Foundation cheques. In order to provide more flexibility in issuing Foundation cheques, it is recommended that the position of Chief Executive Officer/Secretary be modified to create two separate positions and thereby allow for three possible cheque signers. As well, since HECFI has eliminated the Director of Finance and Administration position it is recommended that the HECFI Manager of Business Services position be designated as the Treasurer of the Foundation.



Mr. Gabe Macaluso
Managing Director/C.E.O.



Mr. Rick DiFilippo, C.A.
Manager of Business Services



Mr. Brad Calder, P. Eng.
Director of Operations/Events Delivery

HAMILTON PERFORMING ARTS FOUNDATION INC.

REGULAR MEETING OF THE BOARD OF DIRECTORS

**Thursday, March 27, 1997
Hamilton Convention Centre, Room 314**

MINUTES

PRESENT: Alderman T. Anderson, Chair
Alderman B. Charters, Vice Chair
Mr. G. Kay, Second Vice Chair
Alderman T. Jackson
Mr. J. Kujavsky
Mrs. M. Dow
Ms. B. Campbell
Mr. F. Deys
Mr. S. Monzavi
Mr. J. Nelson
Mr. W. Ingleby
Mr. A. Skrypniak

ALSO PRESENT: Mr. G. Macaluso
Mr. J. Leuser
Mr. B. Calder
Mr. S. Farrauto
Ms. L. Stewart

REGRETS: Mayor R. Morrow
Alderman H. Merling

1. Opening Remarks

Alderman Anderson called the meeting to order at 9:28 a.m.

A. Audit Committee First Report

The Board received the Audit Committee First Report of 1997 from its meeting held March 20, 1997. It was

MOVED by Mr. Kay, seconded by Alderman Jackson that

THE DRAFT 1996 AUDITED FINANCIAL STATEMENTS FOR THE HAMILTON PERFORMING ARTS FOUNDATION INC. BE APPROVED; and

THAT THE MANAGEMENT LETTER DATED MARCH 11, 1997 FROM MACGILLIVRAY PARTNERS BE RECEIVED.

MOTION CARRIED.

B. Finance and Administration Committee First Report

The Board received the Finance and Administration Committee First Report of 1997 to HPAFI from its meeting held March 20, 1997. It was

MOVED by Mr. Monzavi, seconded by Mr. Deys that

The Hamilton Performing Arts Foundation Inc. Scholarship Fund

WHEREAS THE ONTARIO PROVINCIAL GOVERNMENT HAS ESTABLISHED THE ONTARIO STUDENT OPPORTUNITY TRUST FUND (OSOTF) WHICH WILL MATCH ALL FUNDS PLEDGED BY MARCH 31, 1997 FOR THE PURPOSE OF PROVIDING TUITION FEES TO STUDENTS; and

WHEREAS THE HAMILTON PERFORMING ARTS FOUNDATION INC. ESTABLISHED A SCHOLARSHIP FUND IN 1993;

THAT THE HAMILTON PERFORMING ARTS FOUNDATION INC. CONTRIBUTE TO OSOTF EQUAL AMOUNTS OF \$5,000. EACH TO MCMASTER UNIVERSITY AND TO MOHAWK COLLEGE FOR THE PURPOSE OF PROVIDING ANNUAL SCHOLARSHIPS TO ONE STUDENT FROM BOTH INSTITUTIONS, IN AMOUNTS EQUAL TO THE INTEREST EARNED ON THE PRINCIPLE CONTRIBUTIONS; and

THAT THE FOLLOWING CRITERIA FOR AWARDING THE SCHOLARSHIPS BE ADHERED TO:

Students who qualify with the criteria listed below will be considered as a candidate to receive a scholarship from The Hamilton Performing Arts Foundation Inc., a charitable foundation which is administered on behalf of the City of Hamilton by the Hamilton Entertainment and Convention Facilities Inc.:

McMaster University

- (i) A 1-full-time student who demonstrates financial need and has completed at least thirty units of a program in Art, Drama or Music;
- (ii) Preference will be given to students who are currently on the Dean's Honour list (minimum sessional average of 9.5);
- (iii) Consideration will be given to the degree of community involvement demonstrated by a prospective recipient.

1. Full-time students must have completed a full programme load in a Fall/Winter session.

Mohawk College

- (i) A student who demonstrates financial need and has completed a minimum of one year of a three year programme in Applied Music;
- (ii) A student who has attained a minimum average of B;
- (iii) A student who is enrolled in a full load of academic work and enrolled in the next academic year;
- (iv) Consideration will be given to the degree of community involvement demonstrated by a prospective recipient.

MOTION CARRIED.

2. Correspondence

MOVED by Mr. Nelson, seconded by Mr. Kujavsky that

CORRESPONDENCE INCLUDED AS ATTACHMENT 2 BE RECEIVED.

MOTION CARRIED.

3. Minutes of HPAFI Meeting Held April 26, 1996

MOVED by Mrs. Dow, seconded by Alderman Jackson that

THE MINUTES OF THE REGULAR MEETING HELD APRIL 26, 1996 BE APPROVED.

MOTION CARRIED.

4. New Business

Nil

5. Other Business

Nil

6. Adjournment

The meeting adjourned at 9:29 a.m.

TAKEN AS READ AND APPROVED

Alderman T. Anderson, Chair

Patricia Bennett, Secretary



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